

Asana For Project Execution

[TBC]

New to Asana at Akvo? Check out the [Asana - Fundamentals](#) wiki.

Estimated + Actual Hours => To create a feedback loop

1 Asana Team per client project

Each Asana Team should at least have 2 Asana Projects:

- Timeline
- Sprint

For small client projects

- Describe the structure of the sprint board. Create a template for this in Asana.

For big client projects

- Describe the structure of the sprint board. Create a template for this in Asana
- Add a Backlog Asana Project. Describe the structure (sections) and to use it. Create a template for this in Asana
- Add a Feedback project with a form. Describe the structure (sections) and to use it. Create a template for this in Asana.

Boom!

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